

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

MEMBERS: 6 QUORUM: 3

**Members are summoned to attend
a Meeting of the Parish Council to be held on Wednesday 12 July 2023
at 7.30 pm in the Village Hall, Witcham,
for the purpose of transacting the following business:**

A G E N D A

- 23/111 To receive and accept any apologies for absence 7.30pm
- 23/112 To receive declarations of interest from Councillors in respect of any items on this agenda in accordance with the Code of Conduct
- i) Pecuniary interests
 - ii) Personal interests
 - iii) Prejudicial interests (and to inform the Chairman if they wish to speak on the matter during public participation).
- 23/113 Dispensations:
To note new Dispensations granted: Nil
- 23/114 To note the monthly reports from County and District Councillors (to follow) 7.40pm
- 23/115 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g))
Chairman to close meeting to public
- 23/116 To approve and sign the minutes of the 14 June 2023 and confirm agenda
- 23/117 Matters arising from previous minutes (for information only)
- 23/118 Clerk's Report
- 23/119 Neighbourhood Plan (MH/KM)
- a) To receive and accept minutes of 27 June 2023 Neighbourhood Plan Working Group, and consider any recommendations for approval by the Council

- b) To receive from NPWG the monthly summary of the Working Group's activities completed for April – June with aims for July
- c) Neighbourhood Plan 2023/4 Grant and NPWG Planned Programme Activities
 - i) To note that the Department of Levelling Up, Housing and Communities had still not announced it would continue funding grants for parishes and towns (for April 2023/4) to complete Neighbourhood Plans
 - ii) To note the NPWG was therefore not in a position to provide a plan of activities/aims with timescales for next 12 months.

23/120 Planning Applications

<https://pa.eastcambbs.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

To note for information:

23/00683/TRE The Hall, High Street T1 Horse Chestnut - Reduce to a 5-metre trunk to retain as a wildlife feature as dead pls colonized by Ganoderma (sp) fungus. T2 Yew - Crown raise over pathway to 3 metres from ground level, removing 2 metres. G3 Lime Trees x2 - Crown raise over pathway to 3 metres from ground level, removing 2 metres. T4 Horse Chestnut - Crown raise over driveway to a height of 4 metres from ground level, removing 2 metres and basal epicormics for access

23/00736/TRE 20 High Street T1 Eucalyptus in back garden on Easterly boundary - Dead wood and reduce height by approximately 4-5 metres.

To note ECDC Decisions

23/00014/VAR Larkspur - Kings of Witcham To vary condition 1 (approved plans) of previously approved 19/00125/VAR to vary condition 1 (Approved Plans) of previously approved 17/00689/FUL for the demolition of existing motor vehicle garage and construction of 6No four bed dwellings, 2No 3 bed dwellings, garaging, access road and associated works - approved

23/121 Recreation Ground and Cemetery Matters

8.15pm

- a) To receive and discuss Annual Village Inspection reports (JL, MH, LH)
- b) To receive monthly report on weekly inspections of play equipment and recreation ground and any updates regarding cricket matches and grasscutting (MH)
- c) To receive update on Play and Fitness Project and prepare and approve next grant applications (closing August 2023)
- d) To receive update on cemetery matters

23/122 Highway and Street Lighting Matters

- a) To note any items to bring to attention of the Highways Authority
<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults>
- b) To receive latest speed data and update on speedwatch checks (MH)
- c) To note racing events at Elean Business Park

23/123 Finance and General Administration

8.35pm

- a) To approve receipts and payments for July 2023 (to follow)
- b) To receive updated 2023/24 Budgets and Reserves (attached)
- c) Amendments to Bank Mandate
- d) Exclusion of Press and Public
To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 23/123e) to 23/123g)) namely staff and contractual matters, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
- e) Clerk's Hours
- f) To receive and discuss any update regarding renewal of Lease with RSPB for drove land at Ouse Washes
- g) To receive update on Village Hall Car Park

Chairman to re-open meeting to the public

23/124 Consultation

9.10pm

To consider and comment on the following:

- a) Reach Neighbourhood Plan (Submission Version)
- b) Greater Cambridge Partnership – Addenbrooke's Roundabout proposals

23/125 Correspondence (previously circulated)

To receive and consider the following items of information/interest and invites:

East Cambs Community Meeting 4 July 2023 – Police

Priors Field Surgery Patient Meetings – 27 June and 28 June 2023

CCC Basic Safeguarding Adults and Children training with The Safeguarding Toolbox
17 July 2023 9.45-11.45 at Ely Library

NALC events – demystifying the role of Parish Councillors 26 July 2023

East Cambs Community Fund

ECDG Pride of Place Fund and Nature Recovery

CCC Cambridgeshire Priorities Capital Fund

Greater Cambridge Partnership (GCP) Joint Assembly, the GCP Executive Board – Making Connections

Environment Agency – Ouse Washes works, further planned works, Welney, Sutton Gault, & Mepal

Environment Agency – Desilting Hundred Foot River – summary.

enquiries.EastAnglia@environment-agency.gov.uk **Incident Hotline 0800807060**

Cambs Pensions – Strain Costs

ECDG June Newsletter & Press Releases, Employment Littleport, Council Tax Fraud

ECDG – Minutes & notes of Council and Committee meetings

ECDG Community Safety Partnership – resources & toolkits

Youth Fusion Days Summer 2023 - Soham, Bottisham and Littleport

Arthurs Shed (Arthur Rank Hospital)

Cambridgeshire ACRE – Rural Housing Week

SLCC News Bulletin

NALC Bulletins, newsletters and Events

CCC The Library Presents: July – August 2023 – Music and crafts etc

NHS P4H England - Procurement

TMC Incident report

CCC Highways Events

nPower Energy Bills Discount Scheme (EBDS),

23/126 Date of next meeting: 13 September 2023

Note any items for next agenda

To Review Actions

SJBell

S J Bell

CLERK/RFO

7 July 2023

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state*

subject listed) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest” .